

Instructions for filling Online Application Form

Name of the Applicant: Enter the full name as it appears on the class X certificate.

Email id: Applicants without a valid email id must create an email-id before proceeding further. Applicants must also ensure that the email-id and password is kept handy for all future correspondence/reference regarding admission process.

Gender: Select the gender from drop-down list

Date of Birth: Select the correct date of birth from drop-down list

Place of Birth: Mention the Place of Birth

Category: Select the category from the drop-down list

Primary Phone Number: Provide a valid mobile phone number (10-digit number without any prefix, i.e. 0 or +91). The mobile number provided will be used for communicating with applicants.

Alternate Phone Number: Provide a valid mobile phone number (10-digit number without any prefix, i.e. 0 or +91). The mobile number provided will be used for communicating with applicants in case the applicants cannot be communicated with on their Primary phone number.

Aadhar Number: 16 digit number provided on the applicant's Aadhar Card

Father's Name: Enter father's full name

Mother's Name: Enter mother's full name

Parents' Mobile: Enter the mobile number of either of the parents

Correspondence Address: Address where the applicant is currently residing

Permanent Address: Permanent residence of the applicant

Telangana Domicile Status: Applicants eligible for the Telangana Domicile Quota are required to select "Yes" and upload the residence certificate as a proof of eligibility. For more details, please check the admission notification on our website.

Eligible Exams

CLAT 2021/IPMAT 2021 (IIM Indore)/IPMAT 2021 (IIM, Rohtak)/JIPMAT 2021 (IIM Jammu & Bodhgaya)/IITJEE (Mains) 2021

- In cases where the applicant has appeared for **one or more** competitive exams listed above, and has not received the results as on date of applying, the applicant shall select **"applied/result awaited"** and enter the 'application number' allotted at the time of enrollment for the test. **(submission of atleast one competitive exam is mandatory to complete the application)**

- In cases where the applicant has appeared for one or more tests listed above, and has received the results as on date of applying, the applicant shall declare the score achieved in the tests and upload the scorecard of the same in the application form.

Education Details

Class X

- **Board Name:** Kindly enter the complete board name.
- **Name of School:** Please enter the full name of school passed out.
- **Percentage of Marks Obtained -Aggregate (###.##):** Please mention the aggregate percentage of marks for all subjects (including optional subjects) irrespective of Board regulations.

Class XII/ Pre University

- **Board Name:** Kindly enter the complete board name.
- **Name of School:** Please enter the full name of school passed out.
- **Percentage of Marks Obtained -Aggregate (###.##):** Please mention aggregate percentage of marks for all subjects (including optional subjects) irrespective of Board regulations.

Applicants, if pursuing, Class XII/Pre-University as on the date of application is required to provide an aggregate percentage of 11th Class.

For conversion from CGPA to Percentage: Please follow your university/institution stated guidelines for the conversion of CGPA into a percentage. In case your university/institution does not have any guidelines to convert CGPA into a percentage, the same can be done by dividing the applicant's CGPA by the maximum possible CGPA and multiplying the result with 100.

Document Uploads

Part -1 – Application Form

1. Upload Professional Photo (* Size should not exceed 1MB)
Upload Copy of 10th Certificate (* Only .pdf allowed, max 500KB)
2. Upload Copy of 12th Certificate (* Only .pdf allowed, max 500KB) if still pursuing upload the 11th Class Marks Sheet
3. Upload Copy of Aadhaar Card (* Only .pdf allowed, max 500KB)
4. Upload Copy of Caste certificate if applicable ID (Only .pdf allowed, max 500KB)

Part -2 Competitive Exam Section

5. Copy of Admit Card/Results Score Card of CLAT 2021
6. Copy of Admit Card/Results Score Card of IPMAT Indore 2021

7. Copy of Admit Card/Results Score Card of IPMAT Rohtak 2021
8. Copy of Admit Card/Results Score Card of JIPMAT 2021
9. Copy of Admit Card/Results Score Card of IITJEE 2021

Submit Application:

1. Click on **save progress** and **preview the application** form and submit.
2. Application form once submitted, cannot be modified.
3. The Competitive Exam (after announcement of respective results) Scores can be updated at <https://ipmapplications.nalsar.ac.in/login> using login credentials.